

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
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**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

August 19, 2025

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, August 19, 2025 at 6:30 p.m. at 14312 Hunter's Bend Road, in the Modular Building, Austin, TX 78725. Commissioner Opiela being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Opiela, Alexander, Torgrimson, Clark and Laryea
District Contractors: David Bailey and M Logan
Public: Charles Brotherton (Travis County, Executive, Emergency Services)

1. Open meeting: Commissioner Opiela called the meeting to order at 6:30 pm.
2. Public Comments: Mr. Brotherton spoke.
3. Consider and take appropriate action on the minutes of the July 15, 2025 regular meeting: Commissioner Clark made the motion to approve the July 15, 2025 regular meeting minutes and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
4. Consider and take appropriate action on the July 2025 treasurer's report, which may include other reports: Commissioner Opiela made the motion to approve the July 2025 treasurer's report and was seconded by Commissioner Alexander. The motion passed unanimously by a show of hands among those present.
5. Update of the TexPool Investment: Ms. Logan reviewed the July TexPool Investment report with all commissioners.
6. Consider and take appropriate action on Wells Fargo Fraud Prevention Services: Commissioner Opiela made the motion to approve setting up fraud prevention services with Wells Fargo with a not to exceed limit of \$100 per month and was seconded by Commissioner Alexander. The motion passed unanimously with a show of hands among those present.

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7. Adopt FY26 Budget: Commissioner Opiela made the motion to approve the FY26 Budget as presented and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
8. Adopt tax rate for 2025- roll call vote: Commissioner Alexander made the motion to set the 2025 tax rate at .0266/\$100 valuation. The roll call vote is as follows: Commissioner Opiela, Aye; Commissioner Alexander, Aye; Commissioner Clark, Aye; Commissioner Laryea, Aye and Commissioner Torgrimson, Aye. There were no Nays. The motion was unanimous by a show of hands among those present.
9. Review and approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present. Check detail attached.
10. Consider and take appropriate action on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See the attached report.
11. Executive Session: None
12. Adjournment: Commissioner Opiela declared that the agenda had been completed and adjourned the meeting at 7:33 pm.

Approved by:

A handwritten signature in black ink, appearing to be "Opiela", written over a horizontal line.

Attest:


A handwritten signature in black ink, written over a horizontal line.

Travis County ESD #4
Check Detail
August 19, 2025

Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	47460	08/19/2025	Professional Civic Services	Inv July 2025	1000 Wells...	
				as per contract	5925 Admin...	-5,652.50
TOTAL						-5,652.50
Check	47461	08/19/2025	Logan Consulting	Inv 25-08	1000 Wells...	
				as per contract	5925 Admin...	-2,383.00
TOTAL						-2,383.00
Check	47462	08/19/2025	William D. Webb	Inv 83	1000 Wells...	
				as per contract	5925 Admin...	-1,121.00
TOTAL						-1,121.00
Check	47463	08/19/2025	Jonestar Construction LLC	Pay app #8	1000 Wells...	
				as per contract	5803 Statio...	-47,374.44
TOTAL						-47,374.44
Check	47464	08/19/2025	ZZ Landscaping, LLC	Inv 45-46	1000 Wells...	
				Inv 45 clean up yard	5805 Fire P...	-150.00
				Inv 46 clean up m...	5805 Fire P...	-1,000.00
TOTAL						-1,150.00
Check	47465	08/19/2025	Metro Fire Apparatus	Inv 406768	1000 Wells...	
				2024 Fouts brush ...	5100 Capit...	-430,421.00
TOTAL						-430,421.00

Aug 19th 2025

MONTHLY REPORT FOR ~~JULY 15TH~~, 2025 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE CONTRACT ITEMS AND ISSUES.

I. Operations:

- 1) Station 47 back in service at 4200 City Park Rd.
- 2) Squad 48 getting outfitted and placed at Sta. 48.

II. Prevention: The County-Wide Protection Plan, is being re-written. ESD4's fuel treatment efforts are being recognized and included. Year-long re-write process.

- 1) Starting to get fuel request for the Fall; Scheduling work projects.

III. Community Communication / Outreach:

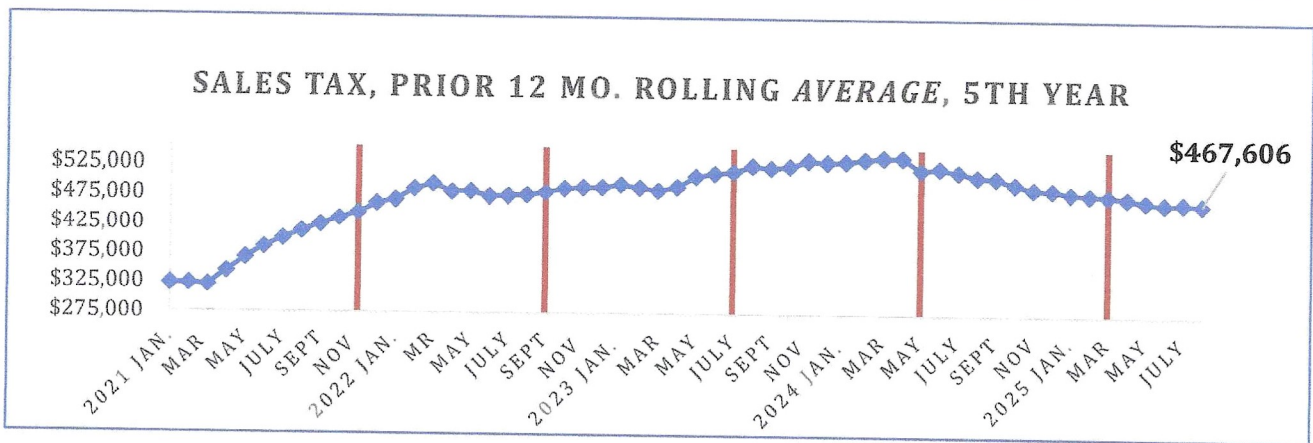
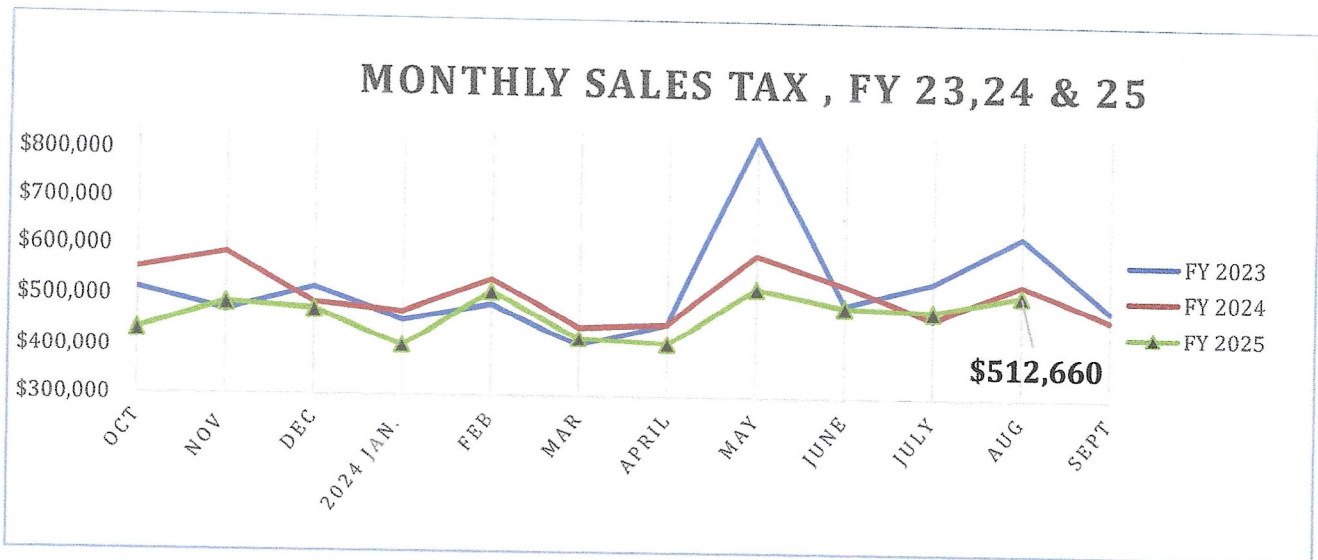
- 1) Truth in taxation postings, newspaper postings (Austin Chronicle), and web-site instructions.
- 2) Still looking for Newsletter, Digital Media help.

IV. Facilities

- 1) Station 47 currently operating under a Temporary Certificate of Occupancy, pending final inspections of the steel balcony.
 - a. ADA report, 270 days to self-correct and self-report three minor items.
 - b. Additional site work, after we close the remodel contract.
- 2) 911 Dr. improvements: TC TNR, cannot find a formal process to follow. Still pursuing TC's taking control of the roadway.
- 3) Fire Department Facilities Conference (Denton on the 20, and 21st)

IV. Finance

- 1) Travis County Auditor Comments and Recommendations regarding the grant-funded-radios procedures.: ESD 4 Response is written and submitted.
- 2)



2) OTHER ITEMS

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| <p>Update on SAFE-D webcast: Legislative Changes.</p> <ol style="list-style-type: none"> 1) Changes to Agenda 2) \$100K vendor amount 3) New \$50K prior approval. 4) Cybertraining for everyone! Removed the exceptions. |
| <p>Top 20 Property Valuation Chart-</p> <ol style="list-style-type: none"> 1) Distribution? 2) Changes? Additions? |
| <p>New Open Records Request:</p> <ol style="list-style-type: none"> 1) All purchasing details for 2022, 23, 24 and 25. 2) From a Ai/ Research company in New Jersey 3) https://civiciq.com/ |

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