

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
Fax (512) 832-8389
www.esd4.org

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

May 19, 2026

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, May 19, 2026 at 6:30 p.m. at 14312 Hunter's Bend Road, in the Modular Building, Austin, TX 78725. Commissioner Opiela being in the chair and a quorum present, the meeting was called to order at 6:32 pm.

Present: Commissioners Opiela, Alexander, Clark and Laryea
District Contractors: David Bailey and M Logan
Public: None

1. Open meeting: Commissioner Opiela, declaring a quorum, called the meeting to order at 6:32 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the April 28, 2026 regular meeting: Commissioner Clark made the motion to approve April 28, 2026, regular meeting minutes and was seconded by Commissioner Alexander. The motion passed unanimously.
4. Consider and take appropriate action on the April 2026 treasurer's report, which may include other reports: Commissioner Clark made the motion to approve the April 2026 treasurer's report and was seconded by Alexander. The motion passed unanimously.
5. Review and approve pending disbursements: Commissioner Laryea made the motion to approve the pending disbursements and was seconded by Commissioner Clark. The motion passed unanimously. Check detail attached.
6. Update on Wells Fargo and First United banking changes: Ms. Logan stated that she is working to close out Wells Fargo. The account has been set up at First United and checks have been ordered. Temporary checks were used for this month, but regular checks will be in by the June meeting.

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
Fax (512) 832-8389
www.esd4.org

7. Discuss and take appropriate action authorizing Mitzi Logan, Logan Consulting to have online access and Treasury Management authority for Positive Pay at First United Bank: Commissioner Opiela made the motion authorizing Mitzi Logan, Logan Consulting to have online access and Treasury Management authority for Positive Pay at First United Bank and was seconded by Commissioner Clark. The motion passed unanimously.
8. Consider and take appropriate action on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See the attached report.
9. Date of the next meeting: Discuss and consider moving the June meeting to June 23, 2026 – Commissioner Alexander made the motion to move the June meeting to June 23, 2026 and was seconded by Commissioner Laryea. The motion passed unanimously.
10. Consider and take appropriate action on moving the June meeting to Station 47 at 4200 City Park Road, Austin, TX 78730: Commissioner Opiela made the motion to move the June meeting to Station 47 at 4200 City Park Road, Austin, TX 78730 and was seconded by Commissioner Clark. The meeting passed unanimously.
11. Executive Session: None
12. Adjournment: Commissioner Opiela declared that the agenda had been completed and adjourned the meeting at 7:39 pm.

Approved by:


Attest:

Travis County ESD #4
Check Detail
May 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	5000	05/18/2026	William D. Webb	Inv 92	1100 First ...	-1,160.00
				as per contract	5925 Admin...	-1,160.00
TOTAL						-1,160.00
Check	5001	05/18/2026	Professional Civic Services	In April	1100 First ...	-4,060.00
				as per contract	5925 Admin...	-4,060.00
TOTAL						-4,060.00
Check	5002	05/18/2026	Growth Land Design, LLC	Inv EST 0008	1100 First ...	-4,500.00
				walkway	5803 Statio...	-4,500.00
TOTAL						-4,500.00
Check	5003	05/18/2026	M Logan	shirt reimburse	1100 First ...	-99.48
				MIK and AC shirts	5911 Meeti...	-99.48
TOTAL						-99.48
Check	5004	05/18/2026	Logan Consulting	Inv 26-05	1100 First ...	-2,500.00
				as per contract	5925 Admin...	-2,500.00
TOTAL						-2,500.00
Check	5005	05/18/2026	Burns Anderson Jury & Br...	File 019.15707	1100 First ...	-25.00
				inv 111699	5902 Legal ...	-25.00
				inv 111051	5902 Legal ...	-750.00
TOTAL						-775.00

May 19,

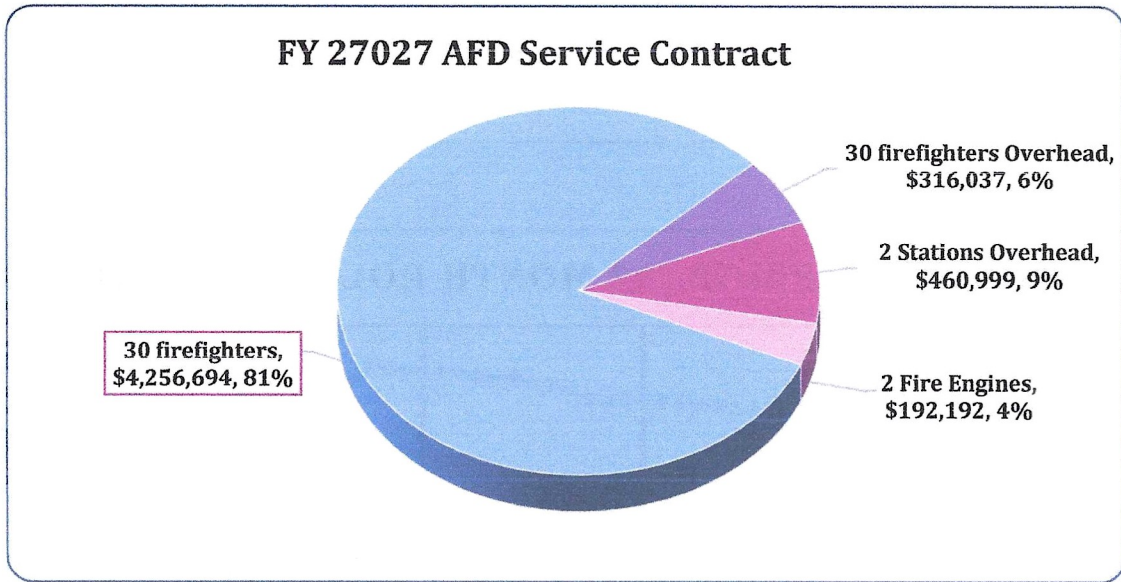
MONTHLY REPORT FOR ~~APRIL 28th~~ 2026 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE CONTRACT ITEMS AND ISSUES.

I. Annual AFD Contract Coordinating Committee: April 28th.

a. **Bottom-line take away:** \$5.37M, up from \$5.28M, or 1.9% increase.



b. Service Agreement Revisions / Edits.

Productive meeting on April 28th- many housekeeping items resolved.

Major question remaining: Should the contract language assume two or three stations? Discussion

II. Prevention and Community Outreach

- a. Evacuation Route Planning for Long Canyon Neighborhood, May 5 @ 6 pm.
- b. 55 properties so far; finishing the annexation petition and map. (Show and Tell 1)
- c. ***** Petition action due at our July meeting. *****

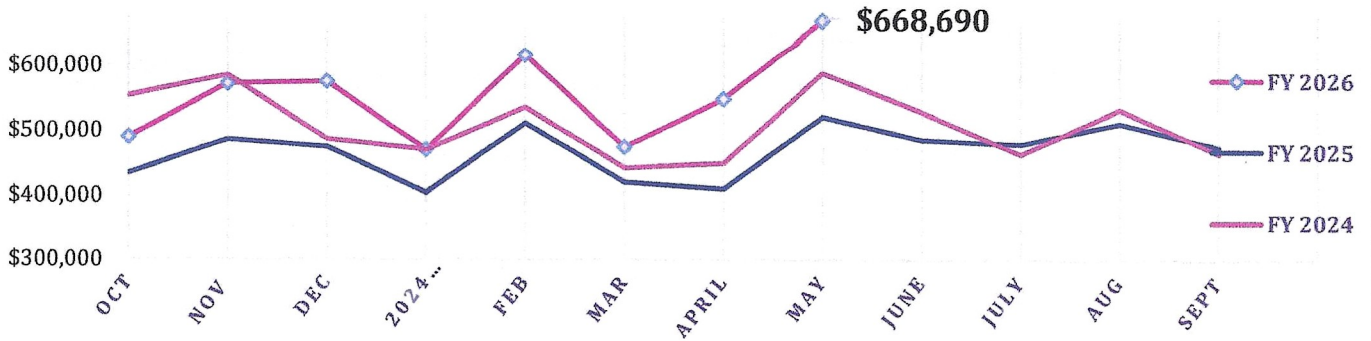
III. Facilities

- a) Possible locations for a new FM 973 fire station. Discussions still ongoing, nothing new
- b) Cell Tower enclosure:
- c) Sta. 47 landscaping continues. (Show and Tell 2)
- d) 911 Dr. - Proposal two from Kitchell and price updates. Waiting on assurances from Travis County, before we sign.

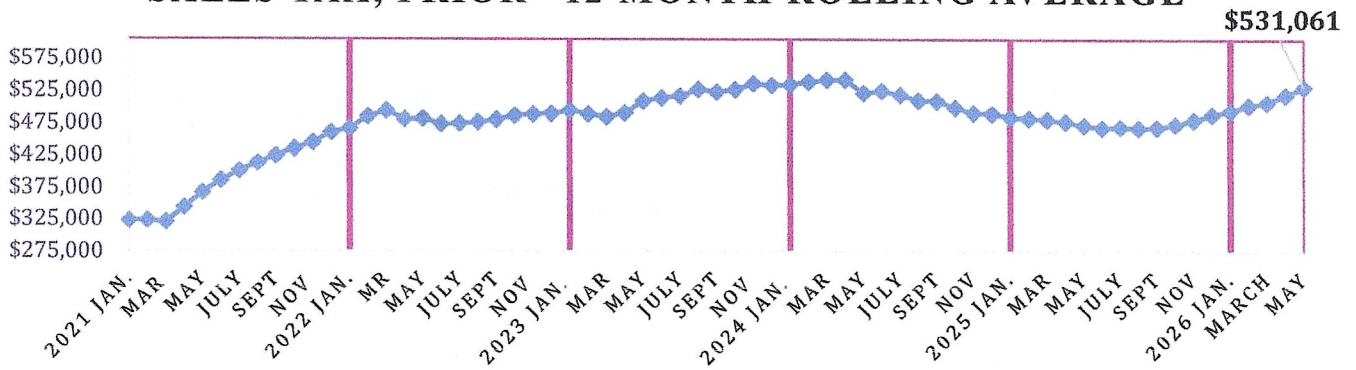
IV. Finance

- a) Part 3 Sales Tax Audit (Show and Tell 3)

MONTHLY SALES TAX - FY 24, 25 & 26



SALES TAX, PRIOR "12 MONTH ROLLING AVERAGE"



TC ESD 4 RECENT REVENUE HISTORY

