

Travis County Emergency  
Service District 4.



14312 Hunters Bend Dr.  
Austin, Texas 78723  
Office (512) 836-7566,  
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[www.esd4.org](http://www.esd4.org)

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4  
MINUTES OF THE REGULAR CALLED MEETING**

**January 20, 2026**

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, January 20, 2026 at 6:30 p.m. at 14312 Hunter's Bend Road, in the Modular Building, Austin, TX 78725. Commissioner Opiela being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Opiela, Alexander, Clark, and Laryea  
District Contractors: David Bailey and M Logan  
Public: None

1. Open meeting: Commissioner Opiela, declaring a quorum, called the meeting to order at 6:30 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the December 16, 2025 regular meeting: Commissioner Clark made the motion to approve December 16, 2025, regular meeting minutes and was seconded by Commissioner Alexander. The motion passed unanimously by a show of hands among those present.
4. Consider and take appropriate action on the December 2025 treasurer's report, which may include other reports: Commissioner Alexander made the motion to approve the December 2025 treasurer's report and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present. Commissioner Clark made the motion to approve the 4<sup>th</sup> quarter 2025 TexPool reports and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
5. Review and approve pending disbursements: Commissioner Laryea made the motion to approve the pending disbursements and was seconded by Commissioner Alexander. The motion passed unanimously by a show of hands among those present. Check detail attached.

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6. Consider and take appropriate action on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See the attached report.
7. Date of the next meeting – February 17, 2026
8. Executive Session: None
9. Adjournment: Commissioner Opiela declared that the agenda had been completed and adjourned the meeting at 7:14 pm.

Approved by:

A handwritten signature in blue ink, consisting of a circular scribble followed by a few loops, positioned above a horizontal line.


Attest:

A handwritten signature in blue ink, appearing as a stylized, elongated scribble, positioned above a horizontal line.

**Travis County ESD #4**  
**Check Detail**  
January 2026

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	01/21/2026	Austin Fire Department	FY26 Q2	1200 Texp...	
				as per contract	5000 COA...	-1,402,575.00
TOTAL						-1,402,575.00
Check	47496	01/20/2026	Logan Consulting	Inv 26-01	1000 Wells...	
				as per contract	5925 Admin...	-2,500.00
TOTAL						-2,500.00
Check	47497	01/20/2026	William D. Webb	Inv 88	1000 Wells...	
				as per contract	5925 Admin...	-1,160.00
TOTAL						-1,160.00
Check	47498	01/20/2026	Professional Civic Services	Inv December	1000 Wells...	
				as per contract	5925 Admin...	-2,135.00
TOTAL						-2,135.00
Check	47499	01/20/2026	M Logan	reimbursement	1000 Wells...	
				1099 forms	5802 Office...	-20.56
				shirts, travel	5911 Meeti...	-725.86
TOTAL						-746.42
Check	47500	01/20/2026	Kitchell Corporation	Inv 131357 proje...	1000 Wells...	
				911 Drive Prelim ...	5700 Statio...	-1,170.00
TOTAL						-1,170.00

**MONTHLY REPORT FOR JANUARY 20<sup>TH</sup>, 2026 BOARD MEETING**

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

**1) CURRENT AFD SERVICE CONTRACT ITEMS AND ISSUES.**

**Contract Revisions Update, from AFD:** “ .... *didn't forget about this. It's been a very busy beginning of the year, but we plan to work on our review of the ILA on Monday when the office is quiet. L\_\_\_ will set up a meeting with you soon to go over the needed changes.*”

**I. Operations:** E1205 made 67 total runs in December, 4 into ESD4. (2 Traffic, 2 Medical Assists)

**II. Prevention:**

- Two Fuel Projects Complete. 3) Greenshores Greenbelt is underway. (4) Austin' Colony and 5) Chimney Hills) in development.
- Annual Brush Pickup Dates

January 19 <sup>th</sup> -	Island E
January 26 <sup>th</sup> -	Island C & D
February 2-9	Island B
February 9-15	Island A

**III Community Outreach**

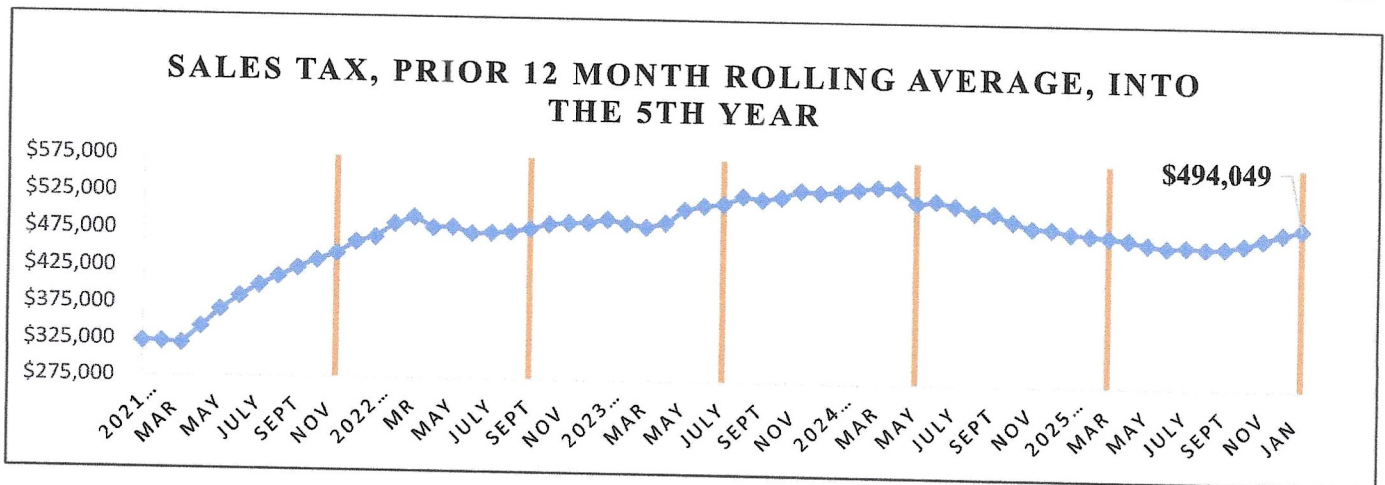
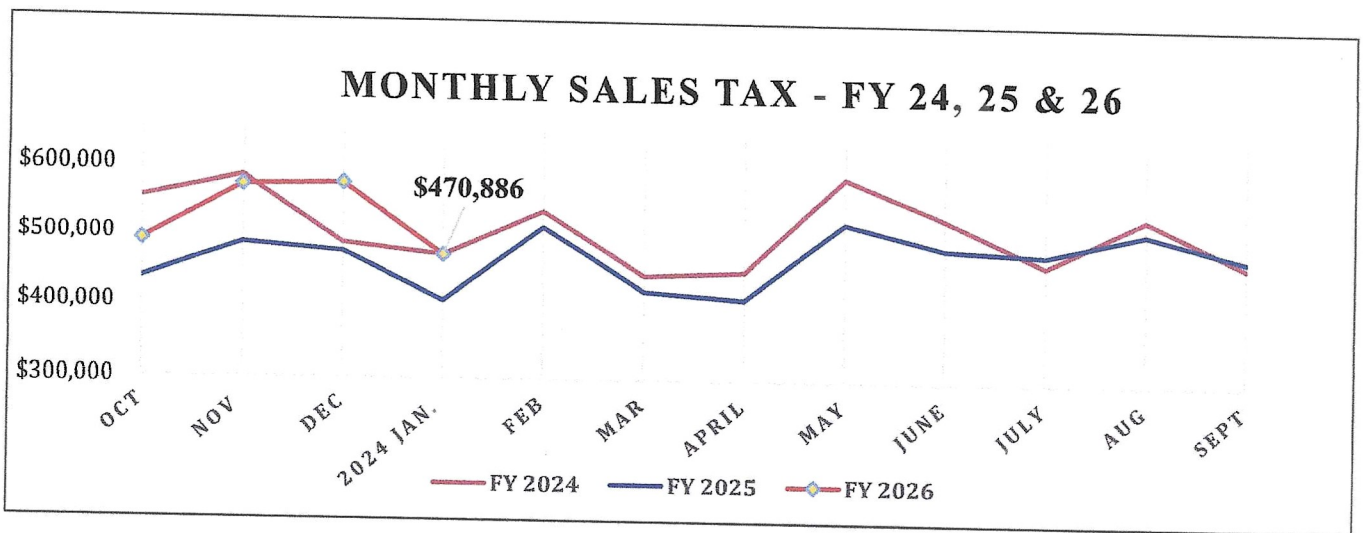
- Requests for presentations Dailey MS, Del Valle ISD.
- Neighborhood meeting at Sta. 47.
- Lots of emails re brush pick-up fliers being late.

**IV. Facilities**

- a) 911 Dr. with Kitchel Project Management update:
- b) Cell tower, utility conflicts: *ATT agreed the problems is theirs- plan to reroute their cables for the install.*

**IV. Finance**

- 1) COA/ AFD meeting: Personnel Cost Update. Nothing to report.
- 2) Property Search along FM 973 @ Platt Lane - *Austin Water Utility now brought into the conversation by AFD.*



## 2) OTHER ITEMS

- 1) Commissioner Appointments in December/January. (Opiela, Alexander & Mitch Kreindler)
- 2) COA Dis-Annexations: **PPT.**
- 3) **SAFE-D Conference, January 29-31st., San Antonio Convention Center.**
  - a. **What topic are you most interested in?????**
  - b. **Sales Tax? Ad Valorem? Homestead Exemptions? Annexation laws? Open Records? Fire Station Construction?**