

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
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**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

April 22, 2025

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, April 22, 2025 at 6:30 p.m. at 14312 Hunter's Bend Road, in the Modular Building, Austin, TX 78725. Commissioner Opiela being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Opiela, Alexander, Clark and Laryea
District Contractors: David Bailey and M Logan
Public: None

1. Open meeting: Commissioner Opiela called the meeting to order at 6:30 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the March 18, 2025 regular meeting: Commissioner Clark made the motion to approve the March 18, 2025 regular meeting and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
4. Consider and take appropriate action on the March 2025 treasurer's report, which may include other reports: Commissioner Clark made the motion to approve the March 2025 treasurer's report and was seconded by Commissioner Alexander. The motion passed unanimously by a show of hands among those present.
5. Update of the TexPool Investment: Ms. Logan reviewed the March TexPool Investment report with all commissioners.
6. Review and approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present. Check detail attached.

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7. Discuss and take appropriate action on publicity for Stations 47 and 48: Chief Bailey stated that things are still in the works. Waiting for the new signage on the modular building at Station 48 to be completed. He is also waiting for the renovation at Station 47 to be completed. Commissioner Opiela made the motion to add Peter Torgrimson's name to Station 47 and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
8. Update on Streamline website migration: Chief Bailey stated that the migration was going well and will go live the week of April 28th. He showed the commissioners the new website in progress.
9. Consider and take appropriate action on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report. Commissioner Alexander made the motion to approve David Bailey procuring a new brush truck for Station 48 not to exceed \$500,000. (five hundred thousand dollars) and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
10. Date of the next meeting: May 20, 2025
11. Executive Session: None
12. Adjournment: Commissioner Opiela declared that the agenda had been completed and adjourned the meeting at 7:52 pm.

Approved by:

A handwritten signature in black ink, appearing to be "C. Opiela", written over a horizontal line.

Attest:

A handwritten signature in black ink, appearing to be "C. Clark", written over a horizontal line.

MONTHLY REPORT FOR APRIL 22ND, 2025 BOARD MEETING		
To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

I. Operations:

- 1) EMS response into Community First Village; exploratory visit set for April 28th at 1200.
- 2) A brush truck / squad has been positioned back into Sta. 48.
Discussion to add this requirement into our service agreement at the Coordinating Committee meeting in April. [\(sample pictures\)](#)
- 2) E1205 increases to 3-person staffing. *3/81*

II. Prevention: 1) Wildfire Town Hall- May 8th at 6:30pm. [preview link](#)

- 2) 2nd Egress from Long Canyon HOA--- meeting with COA BCP, April 30th.
- 3) Wildfire Fuel Removal- Completing Chimney Hills/ Springdale in April.
- 4) Question from ARR regarding annual brush pickup and sales tax. To be resolved with AFD at the Coordinating Committee meeting in April.

III. Community Communication / Outreach:

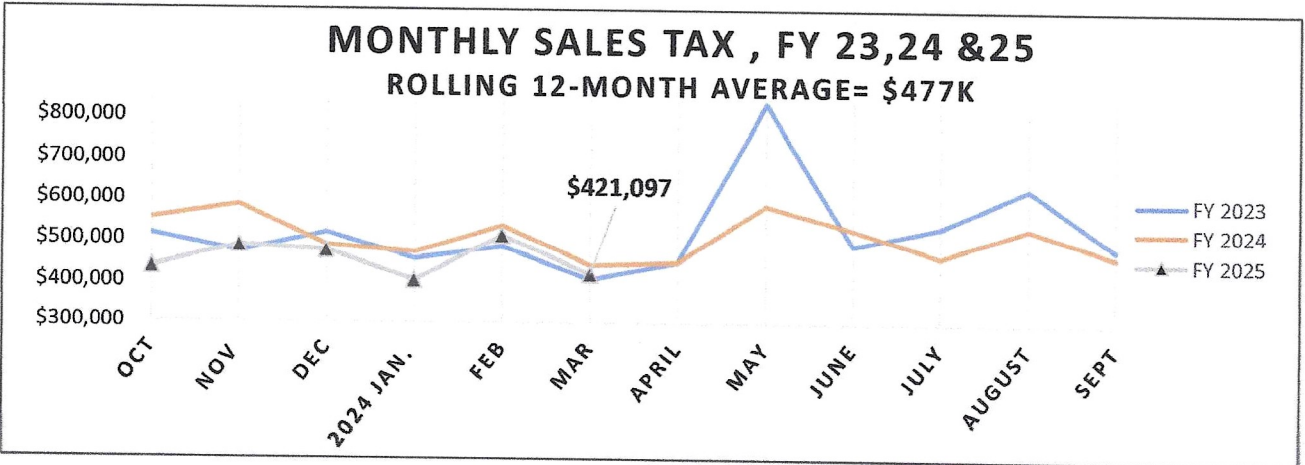
Website Refresh- Preview of Streamline Web; [preview link](#)

IV. Facilities

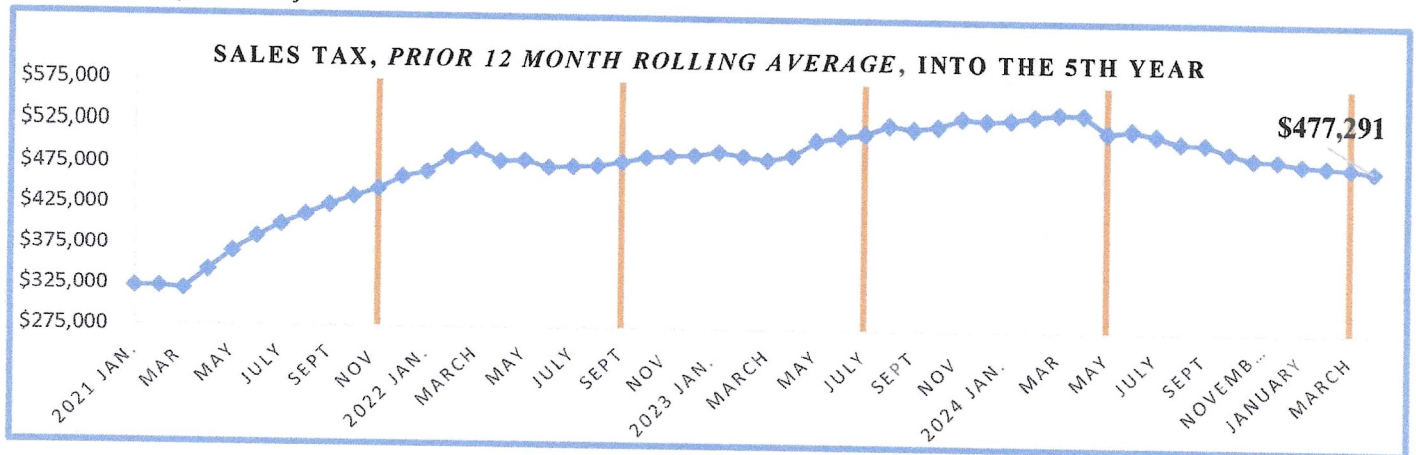
- Station 47 -
 - a) Explanation of the Major Delays
 - b) Security Cameras installed to monitor the situation.

- Station 48-
 - Modular- New exterior paint; then new sign.; the photo op, press release.
 - a) Modular Building new address- related to the HOA dues from Austin Colony?

IV. Finance



IV. Finance (continued)



OTHER ITEMS:

**A running list of items to discuss at AFD Coordination Committee meeting:
May 9th, 0800-0930,
IN person at AFD Headquarters, or via Microsoft Teams**

- 1) EMS Calls, Dispatching to Priorities 3, 4, 5 & the Community First situation.**
- 2) The annual brush pickup program; ARR via AFD.**
- 3) Ensuring a brush truck / utility asset is always housed at Sta. 48.**
- 4) Expanding the foot print at Sta. 47 via Emma Long Park sliver.**
- 5) Future Station in ESD 4.**
- 6) The return of Station 47 personnel, post-remodel.**
- 7) Full Auto-aid with ESD 12.**

Travis County ESD #4
Check Detail
April 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	04/22/2025	Austin Fire Department	Fire FY25 Q3	1200 TexP...	
TOTAL				as per contract	5000 COA/...	-1,217,394.00
Check	47435	04/22/2025	Logan Consulting	Inv 25-04	1000 Wells...	
TOTAL				as per contract	5925 Admih...	-2,383.00
Check	47436	04/22/2025	Professional Civic Services	Inv March	1000 Wells...	
TOTAL				as per contract	5925 Admih...	-3,307.50
Check	47437	04/22/2025	William D. Webb	Inv 79	1000 Wells...	
TOTAL				as per contract	5925 Admih...	-1,121.00
Check	47438	04/22/2025	Jonestar Construction LLC	Pay app #5	1000 Wells...	
TOTAL				Station 47	5803 Statio...	-47,687.76
Check	47439	04/22/2025	Austin Tree Experts	Inv 69C1FF	1000 Wells...	
TOTAL				Chimney Hills Blvd	5805 Fire P...	-30,000.00
Check	47440	04/22/2025	Capital Area Fire Chiefs A...	Inv TCESD#4-2025	1000 Wells...	
TOTAL				annual membership	5925 Admih...	-150.00
TOTAL						-150.00