

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
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**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

May 20, 2025

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, May 20, 2025 at 6:30 p.m. at 14312 Hunter's Bend Road, in the Modular Building, Austin, TX 78725. Commissioner Opiela being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Opiela, Alexander, Torgrimson, Clark and Laryea
District Contractors: David Bailey and M Logan
Public: Carol Torgrimson and Arista Blouin

1. Open meeting: Commissioner Opiela called the meeting to order at 6:30 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the April 22, 2025 regular meeting: Ms. Logan stated the minutes were not ready and would bring to the June meeting for review and approval. No action taken.
4. Consider and take appropriate action on the April 2025 treasurer's report, which may include other reports: Commissioner Clark made the motion to approve the April 2025 treasurer's report and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
5. Update of the TexPool Investment: Ms. Logan reviewed the April TexPool Investment report with all commissioners.
6. Review and approve Pending Disbursements: Commissioner Laryea made the motion to approve the pending disbursements and was seconded by Commissioner Torgrimson. The motion passed unanimously by a show of hands among those present. Check detail attached.

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7. Discuss 2025 property taxes, FY26 budget and timetable: Ms. Logan noted that the preliminary numbers were in from the Appraisal District for the 2025 tax year. She and Chief Bailey were working on the proposed FY26 budget and would have a draft for review at the June meeting. The proposed budget and tax rate would be on the July agenda with adoption in August.
8. Consider and take appropriate action on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
9. Date of the next meeting: June 17, 2025
10. Executive Session: None
11. Adjournment: Commissioner Opiela declared that the agenda had been completed and adjourned the meeting at 7:52 pm.

Approved by:


A handwritten signature in black ink, appearing to be "A. Opiela", written over a horizontal line.

Attest:

A handwritten signature in black ink, written over a horizontal line.

20th

MONTHLY REPORT FOR MAY-21ST, 2025 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

I. Operations:

1) EMS response into Community First Village; met with staff regarding their needs.

Priority	Runs	Incidents	Average Time on Scene
1F	15	2	01:26:16
1M	49	41	00:19:28
2M	183	173	00:15:39
2SO	2	1	00:15:10
3F	4	4	00:07:44
3M	190	186	00:17:38
4F	32	28	00:10:45
4M	121	114	00:14:52
5M	39	38	00:15:48
Total	635	588	00:17:23

Run Data from May 2024 to May 2025

2) E1205 increased to 3-person staffing. (3 runs into ESD 4, 82 runs total in prior 30 days.)

II. Prevention:

- 1) Wildfire Town Hall- May 8th at 6:30pm. recording on TCTV
- 2) 2nd Egress from Long Canyon HOA--- meeting with COA BCP, April 30th.
- 3) Wildfire Fuel Removal- Completing Chimney Hills/ Springdale in April. (15 locations in FY 2025, almost \$400K)

III. Community Communication / Outreach:

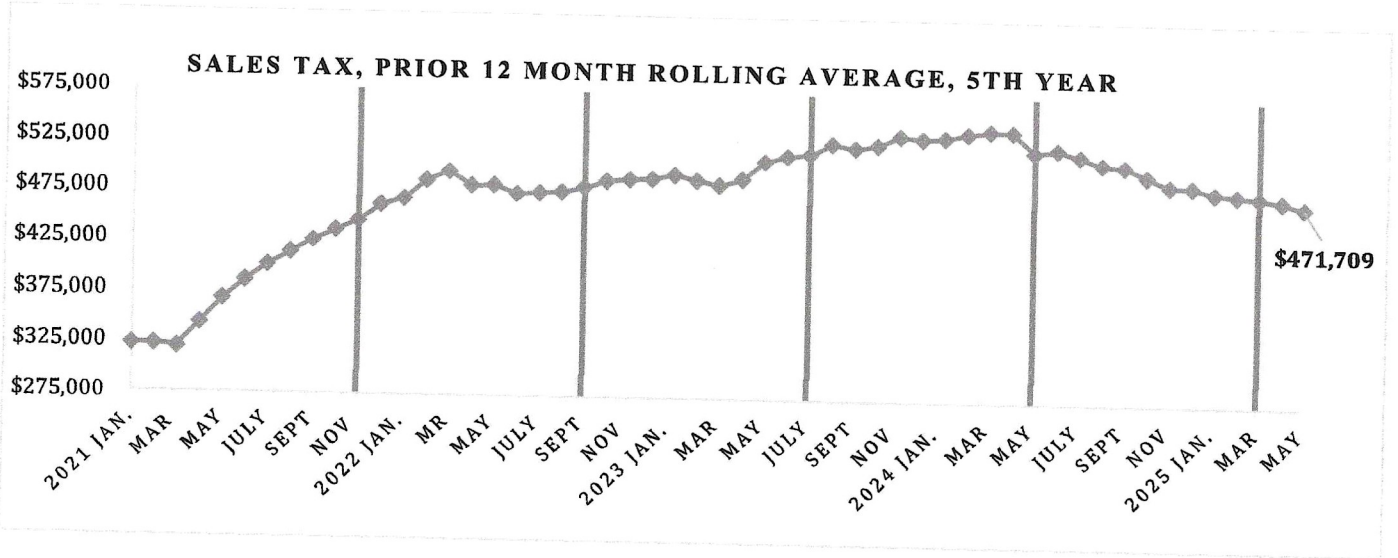
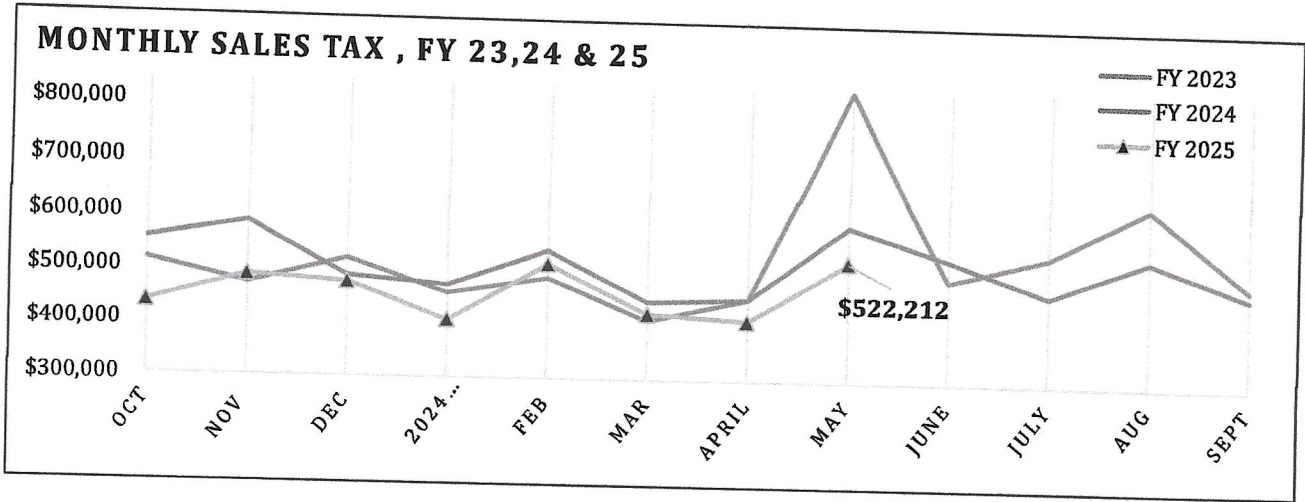
Website Refresh- Streamline Web; preview link

IV. Facilities

- Station 47 - Pay App 6, for #~34K, leaving \$112K of the original \$417K
- Station 48- Received notice of new construction permit for Cell Tower!
- Modular- New exterior paint; then new sign.; then photo op, press release.

IV. Finance

Travis County Grant auditor/ monitoring of the ~\$90K for grant radios:
 Notification of tasks required of MLogan and DBailey.. ie, documentation, paperwork, physical verification.



OTHER ITEMS:

AFD Coordination Committee meeting: May 9th, 800-0930,

Issue	Discussion
Budget Forecast	Minimal increases cited---- but pending results of new collective bargaining (pay raise) not included.
EMS Calls, Dispatching to Priorities 3, 4, 5 & the Community First situation.	If the call becomes classified as P4- and is handled by C4- our units can cancel. ✓ Still exploring on-site help for Community 1 st
The annual brush pickup program; ARR via AFD.	The sales tax question was resolved by AFD. ✓ No action needed for ESD4.
Ensuring a brush truck / utility asset is always housed at Sta. 48.	Agreed to include the (3 rd) unit into our service agreement with AFD. Spring? New Squad/Brush truck, AFD Specs, always housed at Sta. 48. ✓ Signed letter of intent, approved \$430K
Expanding the foot print at Sta. 47 via Emma Long Park sliver.	Not discussed, no action taken.

Future Station in ESD 4.	Officially greenlighted, that ESD4 should actively pursue property for next station. ✓Creation of 4 and 10 minute response circles. ✓Renewed interest in looking for property.
The return of Station 47 personnel, post-remodel.	Impact on response times was discussed. Our experience is shared w several other AFD station remodels.
Full Auto-aid with ESD 12.	Discussed at length. AFD does not want ESDs picking only selected parts of Auto-Aid. ✓They continue to extend full-auto aid to ESD 12. Auto-aid for E1205 is in place for Priority 1, 2 medicals, vehicle collisions, brush fires, but not structure fires or other complex, extended operations.

Travis County ESD #4
Check Detail
May 20, 2025

Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	47441	05/20/2025	Logan Consulting	Inv 25-05	1000 Wells...	
				as per contract	5925 Admin...	-2,383.00
TOTAL						-2,383.00
Check	47442	05/20/2025	Professional Civic Services	Inv April 2025	1000 Wells...	
				as per contract	5925 Admin...	-5,390.00
TOTAL						-5,390.00
Check	47443	05/20/2025	William D. Webb	Inv 80	1000 Wells...	
				as per contract	5925 Admin...	-1,121.00
TOTAL						-1,121.00
Check	47444	05/20/2025	Jonestar Construction LLC	Pay App #6	1000 Wells...	
				as per contract	5803 Statio...	-33,607.77
TOTAL						-33,607.77
Check	47445	05/20/2025	Austin Tree Experts	Inv 08817D76 / ...	1000 Wells...	
				Chimney Hills Blvd	5805 Fire P...	-10,800.00
				Welleslu Blvd Wal...	5805 Fire P...	-9,000.00
TOTAL						-19,800.00