

Travis County Emergency Service District #4
Minutes of the March Commissioner's Meeting
March 30, 2011

The regular called meeting of the Travis County Emergency Service District #4 was held on Wednesday, March 30, 2011 at 12:30PM at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair and a quorum present, the meeting was called to order at 12:37PM.

Present: Commissioners Maple, Herman, Williams, and Wills (Com. Wills until 1:35pm)

Not Present:

Visitors: Chief Soliz, Bob Grady, Penny Freemyer, Michelle McRae, Asst. Chief Botello, Charles Cannon (possible commissioner candidate)

Presentation of the 2010 audit as conducted by James Medack, CPA.

James Medack, CPA, presented the 2010 audit to the commissioners. After review and discussion, Commissioner Herman made a motion to approve the 2010 audit. Commissioner Wills seconded the motion and the motion passed unanimously.

Presentation from Merrill Lynch/Bank of America representative.

Item postponed until next meeting.

Approval of the minutes of the February 2011 regular meeting and the February 2011 emergency called meeting.

After reviewing the February 2011 regular meeting minutes and the February 2011 emergency called meeting minutes, Commissioner Williams made a motion to approve the minutes of both meetings as written. Commissioner Wills seconded the motion and the motion passed unanimously. Commissioner Maple would like for the approved minutes to be sent to Commissioners Davis and Huber monthly.

Approval of the February 2011 treasurer's report.

Bob Grady presented the commissioners with the February 2011 treasurer's report. After review and discussion, Commissioner Wills made a motion to approve the treasurer's report of February 2011, including expenditures over \$2,000., and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Herman seconded the motion and the motion passed unanimously. Bob Grady presented the commissioners with a copy of the amended budget.

Report from Commissioner Herman regarding the ESDCC (Emergency Services District Council of Commissioners) meeting of March 19, 2011.

Commissioner Herman gave a report regarding the ESDCC meeting. It pertained to the direction of emergency services in the county. The ESDCC has proposed 4 options:

- Do nothing
- Propose an ESD #15 – no changes with boards or agreements with COA
- Travis County Fire Department – entire county as one fire department with shared resources (2 – 5 year plan)
- Austin Metro Fire Department (10 year plan)

Commissioner Herman will be meeting with AFD Chief Evans on April 1, 2011.

The ESDCC will meet again April 16. ESDCC are encouraging ALL commissioners to attend the meeting scheduled for May 7 in Pflugerville. Travis County Commissioners have been invited to attend. Commissioner Herman mentioned that 4 person staffing at St. 1 and St. 7 might better the chances to enter automatic aid with COA. Chief Soliz presented the commissioners with a Travis County ESD #4 Summary and a report of AFD Responses into City Park and Adjacent Territories.

Department Updates.

Chief Soliz updated the commissioners of the following items:

- Thank you from Austin Ballet for our participation in the fundraiser (Turn up the Heat).
- Thank you from SFFMA to ESD #4 and their participation with the activities during the Emergency Services Legislative and Appreciation Day on the Capitol grounds.
- St. 1 remodel - waiting for final bid for flat work, contract to be signed at John Carlton's office (attorney), and utilities to be in place.
- Meeting with AFD Chief Evans regarding automatic aid.
- Joint Management meeting between ESD #4 and ESD #12 with 2 commissioners from each board to discuss the possibility (each ESD #4 commissioner will receive a copy of the agreement in place with ESD #3 and ESD #9 for review)
- Medical & Fire Training calendar is in place
- 3 FF's attended the Fire Department Instructors Conference in Indianapolis, IN.
- Promotion of Chris Botello to Assistant Chief, Battalion Chief replacement in process.
- Call volume from January 1 to March 29, 2011 was 154, up 2 from same period in 2010.
- Brush Trucks now located on both sides of district, BT 401 and BT 407
- AFD is in a hiring process, which could affect our staff

Assistant Chief Botello updated the commissioners of the following items:

- Cadet Class XI have completed 2 live burn trainings
- 19 cadets remaining in class, began with 21 cadets
- Mentoring Program for the cadets is in progress on A shift
- ESD #12 is helping to provide ride-outs for the cadets
- Graduation is scheduled for April 27, 2011 at Travis County Exposition Center
- Chief Don Smith will be the keynote speaker

Executive Session.

Commissioner Maple said there was no business to discuss in executive session.

Public Session.

Commissioners remained in public session.

No other business was discussed or votes taken.

Next commissioners meeting will be Tuesday, April 26, 2011.

Commissioner Williams made a motion to adjourn the meeting. The meeting adjourned at 1:48PM.