

**Travis County Emergency Service District #4
Minutes of the Commissioner's Meeting
September 21, 2011**

The regular called meeting of the Travis County Emergency Service District #4 was held on Wednesday September 21, 2011 at 12:30 pm at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair and a quorum present, the meeting was called to order at 12:38 pm.

Present: Commissioners Maple, Cannon, Herman, and Williams. Commissioner Wills arrived at 12:40pm. Commissioner Wills left at 1:45pm, but quorum was maintained at all times.

Not Present:

Visitors: Chief Soliz, Bob Grady, Michelle McRae, Chief Botello, Fire Marshal Paul Maldonado, Assist Chief Billy Webb, Lt. Oel Leon, FF Kenny Humphries and Randy Moreno.

Approval of the minutes of the August 2011 regular meeting.

After reviewing the August 2011 regular meeting minutes and the August 2011 Special Called Meeting minutes, Commissioner Cannon made a motion to approve both August 2011 meetings minutes as written. Commissioner Herman seconded the motion and the motion passed unanimously.

Approval of the August 2011 treasurer's report.

Bob Grady presented the commissioners with the August 2011 treasurer's report. After review and discussion, Commissioner Herman made a motion to approve the treasurer's report of August 2011 including expenditures over \$2,000., and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Williams seconded the motion and the motion passed unanimously.

Discussion and possible approval of the Interlocal Agreement between Travis County ESD #4 and Travis County ESD #12

Chief Soliz reviewed with the commissioners the Interlocal Agreement between Travis County ESD #4 and Travis County ESD #12 and has asked the commissioners to review for discussion and possible approval at the October Commissioner's meeting.

Discussion on the Assistance to Firefighters Grant Application for SCBA's

Chief Webb reviewed with the commissioners the process and status of the Federal grant application for SCBAs for ESD #4 and ESD #12 with the possibility of receiving a \$200,000 grant with a cost share of 10% for ESD #4. The grant application was submitted on September 16, 2011.

Discuss Strategic Plan for ESD 4

Chief Soliz discussed with the commissioners the Strategic Plan for ESD 4 for 2012-2013.

Updates from the ESDCC meeting of September 10, 2011.

Commissioner Herman reviewed with the commissioners what was discussed at the meeting held at ESD #2 on September 10, 2011. The main topic of the meeting was reviewing the Pedernales, Pflugerville, Leander and Bastrop fires.

Department Updates.

Chief Soliz updated the commissioners with the following:

- Assist. Chief Botello gave the commissioners an overview of the fires in Travis County and Bastrop. ESD#4 was deployed mainly to the Pedernales fire.
- Lt. Oel Leon gave a report on the Travis County FF Association #4848's activities and presented each commissioner with a Travis County FF Association T-shirt.
- Chief informed the commissioners of a Wildland Rugged Terrain Vehicle that was used at the Pedernales fire that had the ability to drive through areas of the fire and extinguish hot spots that a Brush Truck could not get to. This vehicle is something the department might want to consider purchasing in the future.

Executive Session.

Commissioner Maple made a motion to move to executive session. Commissioners adjourned to executive session at 1:50 pm.

Public Session.

Commissioners returned to public session at 2:00pm.
In executive session, the following items were discussed:

Criminal Histories and Driving Records

1 Approved 0 Denied 0 Conditional

No other business was discussed or votes taken.

Next commissioner's meeting will be October 26, 2011.

Commissioner Cannon made a motion to adjourn the meeting. The meeting adjourned at 2:05pm.