

**Travis County Emergency Service District #4
Minutes of the Commissioner's Meeting
October Meeting on Nov. 2, 2011**

The regular called October meeting of the Travis County Emergency Service District #4 was held on Wednesday, Nov. 2, 2011 at 12:30 pm at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair and a quorum present, the meeting was called to order at 12:31 pm.

Present: Commissioners Maple, Cannon, and Herman

Not Present: Commissioners Williams and Wills

Visitors: Chief Soliz, Bob Grady, Penny Freemyer, Asst. Chief Chris Botello, BC Paul Reynolds, BC Miguel Walters, Lt. Paul Benjamin, Aaron Duval, and Andrew Garcia

Approval of the minutes of the September 2011 regular meeting.

After reviewing the September 2011 regular meeting minutes, Commissioner Cannon made a motion to approve the September 2011 meetings minutes as written. Commissioner Herman seconded the motion and the motion passed unanimously.

Approval of the September 2011 treasurer's report.

Bob Grady presented the commissioners with the September 2011 treasurer's report. After review and discussion, Commissioner Herman made a motion to approve the treasurer's report of September 2011 including expenditures over \$2,000., and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Cannon seconded the motion and the motion passed unanimously.

Review and possible approval of Grady Services, Inc., Bookkeeping Services agreement.

After discussion, Commissioner Herman made a motion to accept Bob Grady's proposal on bookkeeping services. Commissioner Cannon seconded the motion and the motion passed unanimously. Commissioner Maple signed the contract.

Public hearing related to taxing Goods-in-Transit.

Chief Soliz discussed with the commissioners that the legislature had passed a law that entities can tax goods-in-transit. Travis County ESD#4 could continue to collect a tax on goods-in-transit while stored in our district if we instructed Travis Central Appraisal District to do so with a resolution approved by the Board of Commissioners.

Discussion and possible approval regarding Taxation of Goods-in-Transit.

After discussion, Commissioner Cannon made a motion to authorize the President and Assistant Treasurer to sign the Resolution regarding the Taxation of Goods-in-Transit on behalf of Travis County ESD #4. Commissioner Herman seconded the motion and the motion passed unanimously.

Discussion and possible approval of expenses to comply with water flow requirements for Station 401 fire sprinkler system.

After discussion, Commissioner Maple made a motion to authorize Chief Soliz to work with engineer, AJ Ghaddar, and Southwest Water to receive a firm quote on upgrading the pipe system to St. 1 to support the water flow requirements needed for the fire sprinkler system. Commissioner Cannon seconded to the motion and the motion passed unanimously. Item will be on next month's agenda.

Discussion and possible approval of Wildland Rugged Terrain Vehicle.

After discussion, Commissioner Cannon made a motion for Chief Soliz to seek out possible donations from an offer made to the department before a decision could be made about a purchase of a wildland rugged terrain vehicle. Item will be tabled until next month.

Department Updates.

Chief Soliz updated the commissioners with the following:

- Automatic aid status between ESD #4 and AFD, maps of incidents shared with commissioners
- St. 1 remodel status, Notice to Proceed letter given to Voelker Construction
- Inter-local Service Agreement is on the ESD #12 Nov. 15, 2011 agenda
- ESD #4 will participate in Multiple Company Drills with AFD units in the fall
- Wildfire Mitigation program expanding, with the program being highlighted in the future on the Texas Forest Service website
- FF Humphries, Wildfire Mitigation coordinator, attended NFPA conference
- Station pumpkin carving contest
- Turn up the Heat II, Ballet Austin fundraiser, Nov. 10
- Public Education to various schools and churches
- \$96,000 grant from Travis County for cadet academy
- Brush removal project to start in Station 407 neighborhoods before years end
- Chief Botello updated the commissioners with the cadet activities, classes beginning with the EMT training, positive feedback from ESD #12 community, and the withdrawal of one cadet for personal reasons
- Lt. Benjamin of Local 4848 updated the commissioners with news of another golf tournament at Avery Ranch, resignation of previous president due to change of employment, addition of 3 firefighters to the organization, and a representative to be sent to a Florida conference

Executive Session.

Commissioner Maple made a motion to move to executive session at 1:35pm.

Public Session.

Commissioners returned to public session at 1:37 pm.

In executive session, the following items were discussed:

Criminal Histories and Driving Records

2 Approved 0 Denied 0 Conditional

1 Personnel issue

Concern of other ESD's financials

No other business was discussed or votes taken.

Next commissioner's meeting will be November 30, 2011.

Commissioner Maple made a motion to adjourn the meeting. The meeting adjourned at 1:45 PM.