

**Travis County Emergency Service District #4
Minutes of the July Commissioner's Meeting
July 27, 2011**

The regular called meeting of the Travis County Emergency Service District #4 was held on Wednesday, July 27, 2011 at 12:30pm at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair and a quorum present, the meeting was called to order at 12:35pm.

Present: Commissioners Maple, Cannon, Herman, and Williams

Not Present: Commissioner Wills

Visitors: Chief Soliz, Bob Grady, Michelle McRae, James Medack, auditor, Chief Botello, Capt. Von Beals, Lt. Oel Leon, FF Kenny Humphries, DO Alex Gatica, Lt. Paul Benjamin, DO Aaron Duval, BC Marco Martinez and BC Paul Reynolds (Jr.)

Presentation by James Medack, CPA, regarding the budget on a fiscal year vs. a calendar year.

James Medack, CPA, discussed with the commissioners that changing from a calendar year to a fiscal year would not present a problem from a financial perspective. Mr. Medack explained that ESD#4 could change from an annual to a fiscal calendar year with the 2011 budget ending September 30, 2011, and the new fiscal year for 2011-2012 would then begin October 1, 2011. Mr. Medack also advised the commissioners that a vote would need to be taken to establish the type of budget year they would like.

Discussion and possible approval of changing ESD #4 budget from a calendar year to a fiscal year.

After discussion, Commissioner Williams made a motion to change the ESD #4 budget from a calendar year to a fiscal year as recommended by James Medack, ending the calendar budget year on September 30, 2011 and beginning the fiscal year budget for 2011-2012 on October 1, 2011.

Commissioner Cannon seconded the motion pending inquiry by attorney's and his approval, the motion passed unanimously.

Discussion and possible approval of the 2012 budget.

Chief Soliz presented the 2012 budget to the ESD 4 board. After discussions and adjustments, Commissioner Williams made a motion to approve the 2012 budget. Commissioner Cannon seconded the motion and the motion passed unanimously.

Discussion and consider adoption of the Tax and Budget planning calendar for 2011.

After discussion and review, Commissioner Williams made a motion to adopt the tax and budget planning calendar for 2011. Commissioner Cannon seconded the motion and the motion passed unanimously.

Discussion of Senate Bill 917.

Chief Soliz discussed the changes and standards of the ESDs due to the passing of Senate Bill 917. It was decided to table until next commissioner's meeting.

Approval of the minutes of the June regular meeting.

After reviewing the June 2011 regular meeting minutes, Commissioner Cannon made a motion to approve the June 2011 minutes as written. Commissioner Herman seconded the motion and the motion passed unanimously.

Approval of the June 2011 treasurer's report.

Bob Grady presented the commissioners with the June 2011 treasurer's report. After review and discussion, Commissioner Williams made a motion to approve the treasurer's report of June 2011 including expenditures over \$2,000 and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Herman seconded the motion and the motion passed unanimously.

Discussion and possible approval for action on Merrill-Lynch CDs.

After discussion, Commissioner Maple made a motion to keep the CD accounts at Merrill-Lynch until they reach maturity and then move to Wells Fargo. Commissioner Herman seconded the motion and the motion passed unanimously.

Updates from the ESDCC meeting of July 9, 2011.

Commissioner Herman updated the commissioners with the highlights of the ESDCC meeting of July 9, 2011. The highlights were:

- Commissioners are required to receive 6 hours of training which can be completed at the Safe-D conference September 29th – Oct 1, 2011.
- Reviewed the results of the survey from all of the ESD's on whether to choose between a Travis County Fire Department, a Metro Fire Department (Travis County and AFD) or an ESD #15 overlay.

The next ESDCC meeting will be held in Oak Hill on August 20, 2011.

Discussion and possible approval of the Agreement between TC ESD#4 and the Travis County Firefighters Association #4848.

After reviewing and discussing the agreement between TC ESD#4 and the TC Firefighters Association #4848, Commissioner Maple made a motion to accept the agreement between TC ESD#4 and TC Firefighters Association #4848. Commissioner Cannon seconded the motion and the motion passed unanimously.

Lt. Oel Leon discussed that the goal of TC Firefighters Association #4848 is to serve the communities in ESD #4 and the success of the 1st Annual Golf Tournament supporting Cystic Fibrosis which brought in \$3800. The association will be donating 50% of the proceeds to the Cystic Fibrosis foundation. Lt. Leon then presented Chief Soliz a plaque from the TC Firefighter Association #4848 thanking him for helping with the organization of the golf tournament.

Discussion and possible approval for the Pinnacle Fire Protection, LLC Contract for the Station 1 Remodel.

Discussion has been tabled until next month.

Department Updates.

Chief Soliz updated the commissioners on the following items:

- Introduction of the new Battalion Chiefs: Paul Reynolds, Jr. and Marco Martinez.
- DO Kenny Humphries gave a presentation on the Wildland mitigation program he has established in the Station 7 area.

Executive Session.

Commissioner Maple made a motion to move to executive session.

Commissioners adjourned to executive session at 2:41pm.

Public Session.

Commissioners returned to public session at 3:10 pm.

In executive session, the following items were discussed:

- 33 Driving Records and Criminal Histories
 32 Approved 1 Denied 0 Conditional
- Pay increases for the employees effective January 1, 2012.

No other business was discussed or votes taken.

Next commissioner's meeting will be August 31, 2011.

Commissioner Maple made a motion to adjourn the meeting. The meeting adjourned at 3:14 pm.