

**Travis County Emergency Service District #4
Minutes of the May Commissioner's Meeting
May 25, 2011**

The regular called meeting of the Travis County Emergency Service District #4 was held on Wednesday, May 25, 2011, at 12:30 PM at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair and a quorum present, the meeting was called to order at 12:35 PM.

Present: Commissioners Maple, Herman, Williams, and Wills

Not Present:

Visitors: Chief Soliz, Bob Grady, Michelle McRae, Penny Freemyer, Mr. Ron Westbrook and Mr. Steve Stearns, both Wells Fargo Financial Representatives, Lt. Nathan McRae, Lt. Carlo Botello, Capt. Von Beals.

Discussion and possible approval of expansion of services with Wells Fargo Bank.

Mr. Ron Westbrook and Mr. Steve Stearns, Wells Fargo Financial Representatives, discussed with the commissioners different financial options for operations of funds for ESD #4. Bob Grady explained to the commissioner that the funds currently with Merrill Lynch are not secured and with Wells Fargo the funds would be secured in both checking accounts and money market accounts. Commissioner Herman made a motion to move the ESD4 money to Wells Fargo in secure funds. Commissioner Williams seconded the motion and the motion passed unanimously.

Commissioner Maples made a motion to authorize Bob Grady to proceed with establishing a Commercial Electronic Office Services (CEO) account with Wells Fargo. Commissioner Wills seconded the motion and the motion passed unanimously.

Discussion of amending the Travis County ESD #4 Investment Policy and remain compliant with the Texas Public Fund Act.

After discussion it was determined that the Investment Policy was in compliant with the Texas Public Fund Act and did not need to be amended. No action was necessary.

Approval of the minutes of the April 2011 regular meeting.

After reviewing the April 2011 regular meeting minutes, Commissioner Herman made a motion to approve the April 2011 minutes as written. Commissioner Wills seconded the motion and the motion passed unanimously.

Approval of the April 2011 treasurer's report.

Bob Grady presented the commissioners with the April 2011 treasurer's report. After review and discussion, Commissioner Wills made a motion to approve the treasurer's report of April 2011, including expenditures over \$2,000., and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Williams seconded the motion and the motion passed unanimously.

Discussion and possible approval of one of the plans presented at the Special ESDCC (Emergency Services District Council of Commissioners) meeting of May 7, 2011.

Chief Soliz presented the commissioners with the different options that were discussed at the ESDCC meeting of May 7, 2011. After discussion, Commissioner Herman made a motion to present to the ESDCC that of the options provided by the ESDCC, the Commissioners of Travis County ESD #4 identified in rank order their

preferences, as follows: #1-Travis County Fire Department, #2-Metro Fire Department, and #3-ESD 15 Overlay. Commissioner Wills seconded the motion and the motion passed unanimously.

Discussion and possible approval of interlocal services agreement between Travis County ESD #4 and Travis County ESD #12.

Chief Soliz discussed with the commissioners the progress in developing an interlocal service agreement between ESD #4 and ESD #12. Commissioner Herman made a motion to go forward with developing a contract between ESD #4 and ESD #12. Commissioner Williams seconded the motion and the motion passed unanimously.

Department Updates.

President Maple updated the commissioners on the following:

- Commissioner Wills has requested that a letter be written to the Travis County Bond Committee stating that Travis County ESD #4 supports the Bond for the widening of FM 969.
- Received a letter from Armbrust & Brown, PLLC announcing a new partner has joined their law practice.
- Received a letter from the Appraisal District with the 2011 valuation of properties.

Chief Soliz updated the commissioners on the following:

- Chief Soliz reviewed the Wildland Policy with the Commissioners along with the ESD #4 Wildfire Structural Triage Map/risk assessment process.
- Chief Soliz reviewed the promotion process for Battalion Chief.

Executive Session.

Commissioner Maples made a motion to move to executive session. Commissioners adjourned to executive session at 1:54 PM.

Public Session.

Commissioners returned to public session at 2:02PM.

In executive session, the following items were discussed:

5 Driving Records and Criminal Histories

5 Approved _____ Denied _____ Conditional

No other business was discussed or votes taken.

Next commissioner's meeting will be June 22, 2011.

Commissioner Williams made a motion to adjourn the meeting. The meeting adjourned at 2:05PM.