

**Travis County Emergency Service District #4
Minutes of the Commissioner's Meeting
September 22, 2010**

The regular called meeting of the Travis County Emergency Service District #4 was held on September 22, 2010 at 12:30PM at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair, and a quorum present, the meeting was called to order at 12:40 PM.

Present: Commissioners MacDonnell, Emery-Culberson, and Wills

Not Present: Commissioner Maple and Williams

Visitors: Chief Soliz, Bob Grady, Penny Freemyer, Capt. Beals, BC Walters,
Lt. P. Reynolds, FF A. Rodriguez, FF L. Jackson

Discussion and possible approval of awarding the bid for St. 1 remodel.

After discussion, this item was tabled until next meeting until a structural engineer is consulted regarding some issues with the building plans.

Approval of the minutes of the August 2010 regular meeting.

After reviewing the August 2010 regular meeting minutes, Commissioner Emery-Culberson made a motion to approve the minutes as written. Commissioner Wills seconded the motion and the motion passed unanimously.

Approval of the minutes of the August 2010 special called meeting.

After reviewing the August 2010 special called meeting minutes, Commissioner Emery-Culberson made a motion to approve the minutes as written, Commissioner Wills seconded the motion and the motion passed unanimously.

Approval of the August 2010 treasurer's report.

Bob Grady presented the commissioners with the August 2010 treasurer's report. After review and discussion, Commissioner Wills made a motion to approve the treasurer's report August 2010, including expenditures over \$2,000 and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously.

Discussion and possible approval of updating the investment policy to conform with the new Texas Statute requiring us to use Texas Charter Banks for our cd's.

After discussion, Commissioner Emery-Culberson made a motion to update the department's investment policy to conform with the new Texas Statute requiring us to use Texas Charter Banks for our cd's. Commissioner Wills seconded the motion and the motion passed unanimously. (Investment Policy, page 5, item F)

Discussion and possible approval of the final text on the flyer for the sales tax election.

After review and discussion, the flyer will need to be revised.

Discussion of the compensation for Don Smith for his sales tax collection project.

Item moved to executive session.

Department updates.

Commissioner MacDonnell updated the commissioners on the following items:

- The memorial program for Deputy Chief John Murphy
- Letter written to Mr. Vasquez of Del Valle ISD regarding traffic congestion

Chief Soliz updated the commissioners on the following items:

- AED's and Intubation and CPR Mannequins are scheduled to arrive using money from the Yacktman Grant money
- Received \$5950 tuition reimbursement grant from Tx. Forest Service for 10 cadets
- Awaiting approval from Fire Marshal's Office for the St. 1 remodel
- Sale Tax Proposition update includes the flyer, yard signs and handouts being developed, and obtaining mailing list from TC Clerk's office
- Request by TX. Task Force to lease/rent St. 3 @ \$2000 per month
- Promotions of two firefighters
- Appreciation BBQ for Travis County Sheriff staff on 9-28-2010 at 11am
- Open House at St 7 October 3, from noon to 5pm, signs to be posted
- National Night Out is Tuesday, October 5
- Austin Ballet Guild Fundraiser – Firefighter Chefs cooking meal for 8
- 4 Lt.'s attending a Haz-Mat Incident Command course
- All ESD #4 FF's will be certified Driver Operators after attending our first TCFP Driver Operator Course Oct 11-22 at the TCSO facility
- Average monthly calls from January to September 21, 2010, is 122 compared to 95 for the same time frame as last year
- Provided critical incident stress debriefing to the responding crew of a significant incident at SH130/FM969
- Eng 401 having electrical issues, Reserve Eng 410 in service
- ESD #4 now has 7 Planning Groups/Teams which include: budget strategic planning, medical annual training, health insurance planning, technical rescue/swiftwater rescue, standard operating procedures development, fire annual training and fitness/wellness
- 21 Cadets for Class XI have been selected
- Board Members are invited to attend cadet orientation during week of October 18
Cadets will be presented to Travis County Commissioners on October 19
- Cadets medical curriculum will be from October 25 to December 17, fire curriculum will follow from December 27 to April 28, 2011

Executive Session.

Commissioner Emery-Culberson made a motion to move to executive session.
Commissioners adjourned at 1:34 PM.

Public Session.

Commissioners returned to public session at 1:59 PM. In executive session, the following items were discussed:

- Criminal history and driving record: 3 approved 3 denied 0 conditional
- Personnel issues
- Compensation for Don Smith for his work on the sales tax collection project

No other business was discussed and no votes taken.

October 27, 2010 will be the next scheduled meeting.

Commissioner Wills made a motion to adjourn the meeting. The meeting adjourned at 2:00 PM.