

**Travis County Emergency Service District #4  
Minutes of the Commissioner's Meeting  
October 27, 2010**

The regular called meeting of the Travis County Emergency Service District #4 was held on Wednesday, October 27, 2010, at 12:30PM at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair, and a quorum present, the meeting was called to order at 12:37PM.

**Present:** Commissioners MacDonnell, Emery-Culberson, Maple, and Williams

**Not Present:** Commissioner Wills

**Visitors:** Chief Soliz, Bob Grady, Penny Freemyer, Vicki Collins, Captain Beals, Vicki Collins, A.J. Ghaddar (A. J. Ghaddar & Associates, P.E.)

***Discussion and possible approval of awarding the bid for St. 1 remodel.***

After discussion, Commissioner Maple made a motion to award the bid of the St. 1 remodel to Voelker Construction. Submitted bid was for an estimated \$499,987.00. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously.

***Discussion and possible approval of payment for the Environmental Fiscal deposit for Station 1 remodeling.***

Mr. A.J. Ghaddar, civil engineer, explained the Environmental Fiscal deposit to the commissioners. After discussion, Commissioner Emery-Culberson made a motion to approve the payment for the Environmental Fiscal deposit in the amount of \$11,286.00 to the City of Austin. Commissioner Williams seconded the motion and the motion passed unanimously.

***Approval of the minutes of the September 2010 special meeting.***

After reviewing the minutes of the September 2010 special meeting, Commissioner Emery-Culberson made a motion to approve the minutes as written. Commissioner Maple seconded the motion and the motion passed unanimously.

***Approval of the minutes of the September 2010 regular meeting.***

After reviewing the minutes of the September 2010 regular meeting, Commissioner Emery-Culberson made a motion to approve the minutes as written. Commissioner Maple seconded the motion and the motion passed unanimously.

***Approval of the September 2010 treasurer's report.***

Bob Grady presented the commissioners with the September 2010 treasurer's report. After review and discussion, Commissioner Maple made a motion to approve the treasurer's report of September 2010, including expenditures over \$2,000., and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously. Bob also mentioned to the commissioners about e-mail phishing regarding the EFTPS payments.

[Discussion and approval to send reappointment letters for Commissioners.](#)

After discussion, Commissioner MacDonnell approved the letters to send to the Travis County Commissioners requesting reappointments for Kevin MacDonnell, Art Maple, and Gene Wills.

[Department updates.](#)

Commissioner MacDonnell updated the commissioners on the following items:

- Thank you note from the Murphy family
- Check received in memory of Chief JP Murphy
- Open House at St. 7 and the invitation
- Harold Cruisinger, former member, memorial program
- Recommendation to have a St. 1 Open House
- Reminder to pick up signs after the Open House
- Invitation to the Austin Ballet Guild fundraiser. ESD #4 offered a team of chefs and assistants (*Turn up the Heat*) to prepare and serve a dinner for 8
- Flyers for the November election Proposition 1
- Magazine article regarding a Tennessee house fire
- No news on subletting St. 3
- No response from letter sent to Mr. Vasquez regarding the Co. 1 traffic problem
- Commissioners MacDonnell and Maple visited the cadet academy on the first day
- Cadet Manuals were given to commissioners

Chief Flo Soliz updated the commissioners on the following items:

- Monthly history of our website visits
- Clinical Operating Guidelines: recertification for all certified EMT-B personnel
- 9 personnel completed Driver Operator course, TCFP exam on Nov. 4, 2010
- 113 monthly average calls for January to October 2010
- Significant incident involving a dump truck rollover in Co. 7

[Executive Session](#)

Commissioner MacDonnell made a motion to move to executive session. Commissioners adjourned to executive session at 1:00PM.

[Public Session](#)

Commissioners returned to public session at 1:35PM. In executive session, the following items were discussed:

Criminal history and driving records: 1 approved    1 denied    0 conditional  
Personnel issues were also discussed.

No other business was discussed and no vote taken.

Next commissioners meeting will be December 1, 2010.

Commissioner Maple made a motion to adjourn the meeting. The meeting adjourned at 1:37PM.