

Travis County Emergency Service District #4
Minutes of the Commissioner's Meeting
May 26, 2010

The regular called meeting of the Travis County Emergency Service District #4 was held on May 26, 2010 at 12:30PM at 11800 N. Lamar Blvd., Ste. 4B, Austin, Texas. The President being in the chair, and a quorum present, the meeting was called to order at 12:35 PM.

Present: Commissioners MacDonnell, Emery-Culberson, Maple, and Wills.
Commissioner Williams arrived at 12:55PM.

Not Present:

Visitors: Chief Soliz, Chief Smith, Penny Freemyer, Bob Grady, James Medack,
BC Chris Botello, Lt. Carlo Botello, FF Robert McCray

Review and possible approval of the 2009 audit.

Mr. James Medack, CPA, presented the 2009 audit, which included the 2008 AFG Regional Radio Grant audit, to the commissioners. After review and discussion, Commissioner Maple made a motion to approve the 2009 audit which included the 2008 AFG Grant audit. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously. Payment for the audit was also approved by the commissioners.

Approval of the minutes of the April 2010 regular meeting.

After reviewing the April 2010 regular meeting minutes, Commissioner Maple made a motion to approve the minutes as written. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously.

Approval of the April 2010 treasurer's report.

Bob Grady presented the commissioners with the April 2010 treasurer's report. After review and discussion, Commissioner Emery-Culberson made a motion to approve the treasurer's report of April 2010, including expenditures over \$2,000., and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Wills seconded the motion and the motion passed unanimously.

Review of the Investment Policy.

This item was tabled until the next meeting.

Department Updates.

Commissioner MacDonnell updated the commissioners on the following items:

- BC Chris Botello presented the commissioners with the "WhenToWork" program, a time tracking system
- Certificate received from Del Valle Adopt-a-School program
- E-mail from a Glenlake resident regarding St. 7 rumors
- Chief Soliz attended a Glenlake neighborhood picnic and addressed St. 7 issues
- Commissioners presented Chief Smith with a gift card for his retirement
- The Glenlake Neighborhood Association is working up a plan to enhance the landscaping at 911 Blvd.

- Prepaid Legal Services, Inc. was presented to the commissioners, but no interest at this time.
- ESDCC meeting highlights.
- Possible flyer for mailing prior to the vote for a one cent tax increase

Chief Soliz updated the commissioners on the following items:

- Update on the St. 4 remodel
- St 4 mobile home may possibly be sold to landlord
- Permit requests for St. 1 remodel
- ADA letter written for St. 7
- MDA “Fill the Boot” scheduled for May 28th, 29th, and 30th.

Chief Smith updated the commissioners on the following:

- Phone call from Ken Campbell regarding SafeD.

Executive Session.

Commissioner MacDonnell made a motion to move to executive session. Commissioners adjourned to executive session at 2:05 PM.

Public Session.

Commissioners returned to public session at 2:13 PM. In executive session, the following items were discussed:

Criminal history and driving records: 8 approved 2 denied

No other business was discussed and no votes taken.

June 30, 2010 will be the next scheduled meeting.

Commissioner Maple made a motion to adjourn the meeting. The meeting adjourned at 2:14 PM.