

Travis County Emergency Service District #4
Minutes of the Commissioner's Meeting
March 31, 2010

The regular called meeting of the Travis County Emergency Service District #4 was held on Wednesday, March 31, 2010 at 12:30 PM at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair, and a quorum present, the meeting was called to order at 12:30 PM.

Present: Commissioners MacDonnell, Williams, Emery-Culberson, and Maple

Not Present: Commissioner Wills

Visitors: Chief Soliz, Vicki Collins, Chief Murphy, Bobby Grady, Chief Smith, BC Botello, BC Walters FF Kenny Humphries, FF Gwinn, FF Benjamin, FF Tapia, FF Sutton Buck, Heather Soliz

Approval of the minutes of the February 2010 regular meeting.

After reviewing the February 2010 regular meeting minutes, Commissioner Emery-Culberson made a motion to approve the minutes as written. Commissioner Maple seconded the motion and the motion passed unanimously.

Approval of the February 2010 treasurer's report.

Bob Grady presented the commissioners with the February 2010 treasurer's report. After review and discussion, Commissioner Maple made a motion to approve the treasurer's report of February 2010, including expenditures over \$2,000, and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously.

Bob Grady discussed with the commissioners a new IRS issue that would require paid return preparers to use a preparer tax identification number (PTIN) on all tax returns after December 31, 2010. After discussion Commissioner Maple made a motion to approve Commissioner Wills to sign the IRS form. Commissioner Williams seconded the motion and the motion passed unanimously.

Discussion and review of Fire Chief applicants and possible hiring of Fire Chief.

To be discussed in executive session.

Discussion to accept AFD offer to provide services for the Island areas.

No discussion.

Department Updates.

Commissioner MacDonnell updated the commissioners on the following items:

- Station 7 open house was a success. Approximately 100 adults and 100 children attended.
- Email from Edd New, ESD #3 Board President, asking about combined management contract with ESD#9, #3 and ESD#4.
- FEMA trailers have been set up at Station 1 to house employees during station remodeling.
- Quote for the CAFS retrofit on the 2005 and 2006 Pierce Custom Contenders.
- Station 7 wish list.

- “Thank you” Commissioner Emery-Culberson for donations to the department.
- Chief Smith updated the commissioners on the following items:
- Cadet Graduation will be April 28, 2010 at the Expo Center at 6:30 PM.
 - Bids for remodeling of Station 1 will be sent out in approximately six weeks.
 - Brush 401 is back in service. Pump motor was replaced.
 - Chief Smith, Soliz, Murphy, and LT. Jackson spoke on March 31, 2010 at the Travis County Juvenile Probation Department.
 - Received a 3 year deployment plan from Austin Travis County EMS.
 - Meeting on March 30, 2010 with AFD Fire Chief Kerr to discuss coverage of ESD #4.

Commissioner Emery-Culberson updated the commissioner on the ESDCC meeting. Next meeting will be held on May 1, 2010.

Executive Session.

Commissioner Maple made a motion to move to executive session. Commissioners adjourned to executive session at 1:00 PM.

Public session. Commissioners returned to public session at 2:05 PM. In executive session the following items were discussed:

- Hiring of Flo Soliz for the new Fire Chief effective June 1, 2010.
- Personnel matters with AFD.
- Two criminal histories were approved.

No other business was discussed and no votes taken.

April 28, 2010 will be the next scheduled meeting.

Commissioner Maple made a motion to adjourn the meeting. The meeting adjourned at 2:06 PM.