

**Travis County Emergency Service District #4
Minutes of the Commissioner's Meeting
June 30, 2010**

The regular called meeting of the Travis County Emergency Service District #4 was held on June 30, 2010 at 12:30PM at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair, and a quorum present, the meeting was called to order at 12:40 PM.

Present: Commissioners MacDonnell, Emery-Culberson, Maple, Williams, and Wills

Not Present:

Visitors: Chief Soliz, Bob Grady, Penny Freemyer, John Carlton, Capt. Von Beals, Lt. Oel Leon

Discussion of possible Sales Tax proposal with John Carlton, Attorney.

Attorney John Carlton presented the commissioners with the guidelines for proposing a tax increase for ESD #4. His office will do all necessary paperwork. A special meeting will be called on Nov. 12, 2010.

Approval of the minutes of the May 2010 regular meeting.

After reviewing the May 2010 regular meeting minutes, Commissioner Maple made a motion to approve the minutes as written. Commissioner Wills seconded the motion and the motion passed unanimously.

Approval of the May 2010 treasurer's report.

Bob Grady presented the commissioners with the May 2010 treasurer's report. After review and discussion, Commissioner Wills made a motion to approve the treasurer's report of May 2010, including expenditures over \$2,000., and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Emery Culberson seconded the motion and the motion passed unanimously.

Discussion of the 2010 Tax Planning Calendar.

Topic was covered with Attorney John Carlton.

Discussion and approval to sell the trailer located at Station 4.

Mr. Monty of Mobile Home Haven has offered \$1500 for the mobile home located next to St. 4. Commissioner Maple made a motion to sell the mobile home for that amount. Commissioner Wills seconded the motion and the motion passed unanimously.

Discussion and possible approval to upgrade web site.

Chief Soliz discussed the need to upgrade the website. Umbrella Media submitted a proposal to not only upgrade the website, but also do business cards, letterhead, etc with the new department logo. A picture of the new logo was shown to the commissioners. Commissioner Maple made a motion to accept Umbrella Media to upgrade the website and adopt the new logo. Commissioner Williams seconded the motion and the motion passed unanimously.

Discussion and possible approval of new departmental logo.

The new department logo was discussed under the previous item.

Discussion and possible approval of the sale of two apparatus and purchase of replacement.

Chief Soliz discussed with the commissioners the need to make some apparatus changes. Commissioner Williams made a motion to sell the E-One (BT-406) for \$60,000 and Support 403 for \$50,000. and purchase a 2010 F-550, 4x4, mini-rescue for under \$112,000. to be Battalion 401. The apparatus will include a 12K winch, front guard, emergency lights, and a modified hose bed. Commissioner Maple seconded the motion and the motion passed unanimously.

Discussion of possible Consulting proposal with Tax Revenue, Consultants, LLC.

Item was tabled until next meeting.

Review of the department Investment Policy.

Commissioners reviewed the department's Investment Policy. Commissioner Williams made a motion to continue with the policy as written. Commissioner Maple seconded the motion and the motion passed unanimously.

Department Updates.

Commissioner MacDonnell updated the commissioners on the following items:

- A cd of pictures was received of the St. 7 rededication open house
- Chief Smith received a proclamation from Travis County Commissioners
- Yvonne Nacu, a resident of Glenlake, has the approval from the Glenlake Board to spend \$1200 for landscaping at 911 Blvd.

Chief Soliz updated the commissioners on the following items:

- Maximizing the cost savings at St. 4
- The antenna at Roxie Drive is no longer needed
- Insurance coverage has been updated
- Phone systems have been converted to Time Warner
- Cell phones have been upgraded
- Alpha pagers are being phased out
- Projected savings from changes over \$30,000 for 2011
- Alerting system at the stations have been upgraded
- Grant money from Mr. Steve Yacktman for St. 7 is being spent
- Department logo
- Uniform budget of \$12,000 will allow the change of uniforms and include the new logo
- Upgrades for the website
- Command 401 and Support 403 were activated for TIFMUS
- Eastside Response Coalition (ESD's 2,4,11,12) to cover S-130 corridor
- St 7 utilizing the GPS system for wilderness rescue
- Call volume is averaging 132 a month for 2010 to date.
- Field Medical Officer is put into effect, goal to train the department to EMT-E level
- CPR Anytime Program
- St. 7 to participate in Long Canyon July 4th parade

Executive Session.

Commissioner MacDonnell made a motion to move to executive session. Commissioners adjourned to executive session at 1:55 PM.

Public Session.

Commissioners returned to public session at 2:02 PM. In executive session, the following items were discussed:

Criminal history and driving records: 4 approved 1 denied 2 conditional

No other business was discussed and no votes taken.

July 28, 2010 will be the next scheduled meeting.

Commissioner Maple made a motion to adjourn the meeting. The meeting adjourned at 2:04 PM.