

Travis County Emergency Service District #4  
Minutes of the Commissioner's Meeting  
July 28, 2010

The regular called meeting of the Travis County Emergency Service District #4 was held on July 28, 2010 at 12:30 PM at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair, and a quorum present, the meeting was called to order at 12:30 PM.

**Present:** Commissioners MacDonnell, Emery-Culberson, Maple

**Not Present:** Commissioners Williams and Wills (Comm. Wills arrived at 1:40 PM)

**Visitors:** Chief Soliz, Penny Freemyer, Bob Grady, John Carlton (attorney), Driver Adam Tapia

***Discussion and possible approval to order Sales Tax Elections***

After discussion, Commissioner MacDonnell made a motion to approve an order to have a Sales Tax Election and have John Carlton, attorney, submit required documents to the DOJ (Department of Justice), and handle the necessary paperwork involved with the various entities. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously.

***Supplemental Meeting Agenda dated July 28, 2010.***

Attorney John Carlton presented the commissioners with the necessary documents needed to order a sales tax election. Commissioner MacDonnell made a motion to waive the reading of several resolutions, but attach them to the minutes instead. Commissioner Maple seconded the motion and the motion passed unanimously. The vote in favor of approving both items one and two were Commissioners MacDonnell (yea), Emery-Culberson (yea), and Maple (yea). Commissioners Williams and Wills were absent. No nays and no abstentions.

***Discussion clarifying our investment procedures with Chris Bounds, Merrill Lynch financial advisor.***

Item tabled until next meeting.

***Approval of the minutes of the June 2010 regular meeting***

After reviewing the June 2010 regular meeting minutes, Commissioner Maple made a motion to approve the minutes as written. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously.

***Approval of the June 2010 treasurer's report***

Bob Grady presented the commissioners with the June 2010 treasurer's report. After review and discussion, Commissioner Emery-Culberson made a motion to approve the treasurer's report of June 2010, including expenditures over \$2,000., and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Maple seconded the motion and the motion passed unanimously.

***Discussion of sales tax consulting by Don Smith, retired Fire Chief***

Item tabled until next meeting.

**[Discussion and possible approval to authorize Chris Bounds of Merrill Lynch to make transfers by directions from either the Board of Commissioners or Robert Grady, bookkeeper.](#)**

The commissioners discussed the changes in Merrill Lynch's policy regarding fund transfers. Commissioner Maple made a motion to authorize Chris Bounds to make transfers by directions from either the Board of Commissioners or Robert Grady, bookkeeper. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously. A copy of the resolution is attached.

**[Discussion and possible approval of resolution to authorize Robert N. Grady, ESD #4 bookkeeper, to transfer funds.](#)**

After discussion, Commissioner Maple made a motion to approve a resolution authorizing Robert N. Grady, bookkeeper, to transfer funds from the Merrill-Lynch Money Market account into the checking account. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously. A copy of the resolution is attached.

**[Discussion and possible appointment of Chief Florencio Soliz to be a General Assembly Representative to the Capital Area Council of Governments \(CAPCOG\) for ESD #4.](#)**

After discussion, Commissioner Maple made a motion to appoint Chief Florencio Soliz to replace retired Chief Don Smith as a General Assembly Representative to the Capital Area Council of Governments for ESD #4. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously.

**[Discussion and possible approval of soliciting bids for a ST. 1 remodel.](#)**

After discussion, Commissioner Emery-Culberson made a motion to allow architect Robert Judd to solicit bids. Commissioner Maple seconded the motion and the motion passed unanimously.

**[Discussion and possible approval of replacement of extrication tools.](#)**

Driver Adam Tapia presented the commissioners with a powerpoint presentation of the current extrication tools for the department. After discussion, Commissioner MacDonnell made a motion to replace the extrication tools with Genesis tools. One set would be purchased this year for approximately \$18,300.00, and a second set would be budgeted for next year. Commissioner Emery-Culberson seconded the motion and the motion passed unanimously.

**[Proposal regarding a possible firefighters association.](#)**

Item tabled until next meeting.

**[Department Updates](#)**

Commissioner Kevin MacDonnell updated the commissioners with the following items:

- No action as of yet with the 911 Blvd. landscaping project
- Notice of a firefighter imposter

Chief Flo Soliz updated the commissioners with the following items:

- Another grant for \$12,000 from Stephen Yacktman to purchase EMS and exercise equipment
- Applied for two grants from Texas Forest Service
- Sold 500' of 4" hose for \$1000 and will receive 50 gallons of Class A foam
- Eliminating the lease for the storage shed at Sheahan Storage
- St. 1 remodel blueprints and request for bids
- Waiting for final ADA Variance approval for St. 7
- E-mail upgrade complete and web site is being developed
- EMT-Enhanced skill upgrade process is in motion
- 3 personnel attending EMS Leadership conference
- Structure fire at 5501 Blue Bluff involved the Eastside Co-op
- Monthly average of calls for January through July 2010 is 118 compared to 96 in 2009
- Disposition of apparatus and vehicles
- Training completed in Wilderness Rescue/GPS, Swiftwater Rescue, and Instructor Certifications
- Cadet Class XI selection process to begin

#### *Executive Session*

Commissioner MacDonnell made a motion to move to executive session. Commissioners adjourned to executive session at 1:40 PM.

Commissioner Wills arrived, Commissioner Emery-Culberson left, quorum still in effect.

#### *Public Session*

Commissioners returned to public session at 1:47 PM. In executive session, the following items were discussed:

Criminal history and driving records: 3 approved      2 denied      0 conditional

No other business was discussed and no votes taken.

August 25, 2010 will be the next scheduled meeting.

Commissioner Maple made a motion to adjourn the meeting. The meeting adjourned at 1:48 PM.