

Travis County Emergency Service District #4
Minutes of the Commissioner's Meeting
January 27, 2010

The regular called meeting of the Travis County Emergency Service District #4 was held on Wednesday, January 27, 2010 at 12:30 PM at 11800 N. Lamar Blvd., Ste. 4B, Austin, TX. The President being in the chair, and a quorum present, the meeting was called to order at 12:30 PM.

Present: Commissioners MacDonnell, Emery-Culberson, Williams, Wills, and Maple

Not Present:

Visitors: Chief Smith, Vicki Collins, Chief Soliz, Chief Murphy, Chris Bounds, Merrill Lynch Representative, James Medack, Auditor, Battalion Chief Botello, FF Gwinn, Heather Soliz, and Chief Reynolds

Discussion and possible approval of the James E. Medack, P.C. audit contract for 2009.

Mr. Medack explained to the commissioners the increase of the 2009 audit which is due to the audit needed for the FEMA Grant. After review and discussion, Commissioner Emery-Culberson made a motion to approve the 2009 audit contract with James E. Medack, P.C., not to exceed \$9,000. Commissioner Wills seconded the motion and the motion passed. Commissioner MacDonnell abstained.

Discussion and possible approval of Merrill Lynch Investments.

Mr. Bounds reviewed with the commissioners the ESD #4 financial plan portfolio. After review and discussion, Commissioner Maple made a motion to approve \$800,000 to be put into 2 year CDs effective immediately. Commissioner Emery-Culberson seconded the motion and the motion passed. Commissioner MacDonnell abstained.

Commissioner Wills left meeting at 1:00PM due to other commitments.

Approval of the minutes of the November 2009 regular meeting.

After reviewing the November 2009 regular meeting minutes, Commissioner Maple made a motion to approve the minutes as written. Commissioner Emery-Culberson seconded the motion and the motion passed. Commissioner MacDonnell abstained.

Approval of the November and December 2009 treasurer's report.

Bob Grady presented the commissioners with the November and December 2009 treasurer's report. After review and discussion, Commissioner Williams made a motion to approve the treasurer's report of November and December 2009, including expenditures over \$2,000, and approve the line item expenditures as reflected in attached treasurer's report pages. Commissioner Emery-Culberson seconded the motion and the motion passed. Commissioner MacDonnell abstained.

Discussion and possible approval of the Station 1 Right-of-Way in the amount of \$16,000.

This property was appraised for \$16,000 by the Travis County Appraiser. After discussion Commissioner Maple made a motion to offer Travis County \$16,000 for the purchase of the Station 1 right-of-way. Commissioner Williams seconded the motion and the motion passed. Commissioner MacDonnell abstained.

Department Updates.

Commissioner MacDonnell updated the commissioners on the following items:

- Meeting with AFD Chief Kerr and other staff members to discuss coverage of the island areas. AFD requested ESD#4 staff stations 1 and 7 with 4 personnel. In return AFD will provide service to the island areas at no cost to ESD #4.
- ESDCC meeting – Main topic was annexation and negative impact on ESDs.
- Station 7 – Commissioner MacDonnell discussed donations from the Glenlake Neighborhood Association.
- Mr. Yacktmann's donation to Station 7.
- COA Interlocal Agreement for their share of the 2008 FEMA Radio Grant. After discussion Commissioner Emery-Culberson made a motion to have Commissioner MacDonnell sign agreement. Commissioner Williams seconded the motion and the motion passed. Commissioner MacDonnell abstained.
- St. 7 Open House scheduled for Sunday, March 7, from 3 to 5 PM.

Chief Smith updated the commissioners on the following items:

- Friday Chief meeting – annexation and future plans for ESDs was discussed.
- East side COOP Response Times.
- SAFE-D conference in Conroe, Texas, February 11-13, 2010.
- Re-appointment of commissioners.
- Sales Tax – 2009 payment \$92,622 – 2010 January payment \$44,033.
- State Firemen's & Fire Marshals' Association of Texas – ESD #4 is a member in good standing for the year 2010.
- Cadet Class X Graduation will be April 28, 2010 at the Expo Center. There are 14 cadets.
- Paper work for the closure of FEMA Grant is in progress.
- 1988 Reserve Engine is in the shop being repaired.
- Squad 405 is still for sale. Asking price of \$10,000.
- Sale Tax - discussion to start election process for November.
- Station 7 remodeling has been completed.
- Station 1 remodeling start date projected for March or April.
- VFIS – Audit of ESD#4 department will be February 8, 2010.

Executive Session. No executive session needed for this meeting.

No other business was discussed and no votes taken.

February 24, 2010 will be the next scheduled meeting.

Commissioner Maple made a motion to adjourn the meeting. The meeting adjourned at 2:00 PM.